

# **FNGLA Certified Horticulture Professional (FCHP) Exam**

## ***Instructions to Set Up Students for Landscape or Irrigation Testing***

FNGLA's Certified Landscape Technician – Installation, Landscape Maintenance Technician  
or Landscape Irrigation Service Technician (*all hands-on, skills-based exams*)

1. Contact FNGLA's Certification Department to set the date testing will be scheduled. Because FNGLA's landscape and irrigation exams are hands-on, practical exams, we will establish where the exam will take place – whether at the school, at the FNGLA office, or at another location.
2. Provide FNGLA the students' names, home addresses and emails.
3. Once a date and location has been set and FNGLA has received the list of students to test, FNGLA will secure certified judges for the exam and will coordinate with the instructor on any equipment and supply needs.
4. On the day of the exam, FNGLA and the instructor will check in the students who are testing, provide their schedule for the day and introduce them to the certified judges.
5. When the testing begins, the instructor will leave the testing area and the certified judges will conduct the exam, which takes approximately four and a half hours to complete.
6. Within the week, it is our goal to provide the instructor with a report of the results of each students' exams.
7. The Florida Department of Education requires a 20-day waiting period between retesting any failed section of the exam. Retests will be scheduled as needed.

Call FNGLA at 800-375-3642 or 407-295-7994 with any questions or concerns. Contact Gary Weitemann directly at 689-777-3002 or [gweitemann@fn gla.org](mailto:gweitemann@fn gla.org).